

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**July 15, 2008 MINUTES**

On Tuesday, July 15, 2008, a meeting of the Board of Madison County Commissioners came to order at 9:25 a.m. in the Commissioners' Conference Room of the Madison County Courthouse in Virginia City, Montana, with Commissioners David Schulz, Jim Hart, and Marilyn Ross present

Marilyn Ross moved to approve the July 1, 2008, minutes as read. Jim Hart seconded the motion. Jim Hart and Marilyn Ross voted aye. David Schulz abstained from voting as he was absent for that meeting. The motion carried on a majority vote.

Those people in attendance at the meeting were Charity Fechter, Jill Steeley, Chris Mumme, Peggy Kaatz, Jim Jarvis, Kathleen Mumme, Molly Peterson, Kacey Smart, Diane Degner, Bundy Bailey, Patty Davis, Donna Gilman, Chris Christensen, Joanne Erdall, Linda Robertson, Vicki Tilstra, Johanna Lester, Lana Atkins, Kathy Stone, Lisa Frye, Vicki Selvedge, Amy Donovan, Lizz Babcock, Mary Ann O'Malley, Roger Staley, Margie Edsall, Janie Alt, Karen Miller, Nick Gevock, Heather Woirhaye, Colleen Guinnane, Dave Schenk, Janet Fortner, and those on the attached list.

**Claims:** The Board approved claims.

**Airports – Manager Positions:** The Board discussed applications for the Airport Manager positions. Marilyn Ross moved to interview all three candidates for the Twin Bridges position. Jim Hart seconded the motion. All voted aye and the motion carried. The Board took no action on the Ennis position.

**Planning Office Assistant Resignation:** With much regret and appreciation for her years of service, Marilyn Ross moved to accept the letter of resignation from Planning Office clerk, Marilee Tucker, effective July 21, 2008. Jim Hart seconded the motion. All voted aye and the motion carried.

**Planning Office Assistant Position:** Charity Fechter, Planning Director, presented the Board with a proposed job description and job notice for a full time planning clerk. After discussion, Marilyn Ross moved to advertise the planning clerk position as full time with benefits. Jim Hart seconded the motion. All voted aye and the motion carried.

**County Office Fill-In Position:** The Board discussed the option of hiring a person to be available to fill in when needed. Marilyn Ross moved to advertise for the position or positions of part time/fill-in help at various offices at the Courthouse in Virginia City, Montana. Jim Hart seconded the motion. All voted aye and the motion carried.

**Public Health Work Schedule:** Jill Steeley, Public Health Administrator, met with the Board to discuss her work schedule. The Board will get a recommendation from the Public Health Board regarding Jill's schedule.

**Virginia City Fire District Mill Levy Election:** Chris Mumme, Director of Emergency Management, and Peggy Kaatz, Clerk and Recorder, met with the Board to discuss the procedure for running a mill levy election for the newly created Virginia City Rural Fire District. Election options were discussed. David Schulz stated that a Board should be appointed before the election is scheduled as it is the trustees' obligation to prepare a budget to determine the amount of mills to request. Chris will dialog with residents to recruit members for a fire district board.

**Public Discussion:** Peggy Kaatz, Clerk and Recorder, presented the Board with a letter, signed by Peggy Kaatz, Kathleen Mumme, and Diane Degner, requesting that the minutes from the July 1, 2008, Commission meeting be amended.

**Open Burning Policy:** Chris Mumme, Director of Emergency Management, met with the Board to discuss open burning restrictions. Chris stated that the newly formed fire council had recommended that restrictions be implemented. David Schulz stated that the Board has always waited for the BLM and Forest Service to make a recommendation. Marilyn Ross moved to impose an open burning ban on private property in Madison County. The motion died for lack of a second. Chris Mumme contacted Madison Valley Rural Fire Chief, Shawn Christensen and reported back to the Board that Shawn recommended that no burning permits be issued for private land in Madison County beginning July 19, 2008, until further notice. With this change to the motion, Jim Hart seconded the motion. All voted aye and the motion carried.

**Journal Vouchers:** Marilyn Ross moved to approve Journal Vouchers for the June 2008 accounting period. Jim Hart seconded the motion. All voted aye and the motion carried.

**Staff Meeting:** Those present for the staff meeting were Jim Jarvis, Kathleen Mumme, Molly Peterson, Jill Steeley, Charity Fechter, Kacey Smart, Diane Degner, Bundy Bailey, Patty Davis, Donna Gilman, Chris Christensen, Joanne Erdall, Linda Robertson, Vicki Tilstra, Johanna Lester, Lana Atkins, Kathy Stone, Lisa Frye, Vicki Selvedge, Amy Donovan, Lizz Babcock, Mary Ann O'Malley, Roger Staley, Margie Edsall, Janie Alt, Karen Miller, Nick Gevock, Heather Woirhaye, Peggy Kaatz, Colleen Guinnane, Dave Schenk, and Janet Fortner.

- **Facility Safety Procedures:** Chris Mumme, Director of Emergency Management, conducted a slide show that reviewed the Madison County Emergency Procedures Manual.
- **Salary Resolution:** Bundy Bailey, Clerk of Court, discussed the issue of deputies receiving 85% of elected officials' salaries rather than 90% as in the past. Jim Hart stated that he felt the Commission did a good job of re-evaluating salaries and that this was the biggest increase he had ever seen in his career. Margie Edsall, Weed Coordinator, questioned why all employees did not get the same salary increase. Dispatch personnel stated that they felt they should receive more compensation than office workers because of the intensity of their positions and the fact that theirs are "specialized positions". David Schulz encouraged dispatch personnel to work with the Sheriff and check with other Counties for salary comparisons.
- **Health Insurance Status:** David Schulz asked if there were any problems with the new medical insurance and stated that Owen Voigt, MACo Health Care Trust, would be setting up a meeting to review any issues that anyone might have with the insurance.
- **Final Budget Preparation and Review:** David Schulz stated that the Board would be scheduling meetings with some of the Department Heads to review their budget before the final budget is adopted.
- **Other Topics:** Roger Staley, Maintenance, asked about the status of the Pankey House and School House. David Schulz stated that the Board is waiting for a recommendation from the Facilities Advisory Committee, of which Roger is a member. Vicki Tilstra, Chief Financial Officer, requested that everyone review their pay checks to make sure there are no mistakes because of the change in pay scales.

**Streamside Protection Discussion:** Charity Fechter, Planning Director, Jim Jarvis, Planner II, and those on the attached list were present for this portion of the meeting. Several questions were asked regarding the status of the proposed streamside ordinance and many of those present expressed frustration that there was an ordinance being considered. Matt Boone, Madison/Beaverhead Board of Realtors, stated that realtors are obligated to disclose potential impacts on property values or future values to buyers and that this process has cast doubt on the future value of these properties. Jim Hart stated that all comments and concerns were valid and were appropriate for the Streamside Steering Committee. Duane Thexton presented the Board with a petition from "the undersigned participants in the Madison Growth Solutions process", requesting that the Board table the proposed stream setback regulation and refocus the process on water quality and riparian health. Duane requested that the new petition replace the petition that was presented to the Board at the July 8, 2008, Commission meeting. Duane stated that the Board was requested to take action regarding streamside protection and that this group is now requesting the Board to stop that action and ask the Planning Office to take a different direction. The Board stated that there has been no ordinance presented to them for consideration and urged the group to work with the steering committee in getting their concerns addressed.

**Twin Bridges Park District:** Ken Walsh and Deb Bradley, Twin Bridges Park District Trustees, Brandy Hilton, Department of Revenue, and Janet Marsh, Sheridan Park District Trustee, met with the Board to discuss park district issues. Brandy Hilton explained that although the Sheridan Park District and the Twin Bridges Park District were created the same, some of the assessments were done by lots rather than by household in the Twin Bridges District. Brandy will add all households to the Twin Bridges Park District assessments. Terms of the Twin Bridges trustees were also discussed. It was determined that Deb Bradley's term will expire in 2012, and Ken Walsh's term and Tom Hyndman's term will both expire in 2010.

**Resolution to Increase Solid Waste Fee:** Jim Hart moved to approve Resolution 27-2008, a resolution to increase solid waste fees. Marilyn Ross seconded the motion. All voted aye and the motion carried.

**Boulder Administration Services – Run Out Claims Contract:** Marilyn Ross moved to approve the Administrative Services Agreement for Extension of Administrative Services between Madison County and Boulder Administration Services, whereby BAS will continue to adjudicate medical insurance claims incurred before the end of the contract period for a fee of \$9.00 per claim during the time of this contract and will charge a fee of \$5.00 per claim processed under the Medical Expense Reimbursement Plan, pending concurrence of the County Attorney. Jim Hart seconded the motion. All voted aye and the motion carried.

**Airports – Ennis Airport Improvements Project:** Jim Hart moved to approve the Application for Federal Assistance for the Ennis Airport Improvement Project #3-30-0090-011-2008 from the Federal Aviation Administration in the amount of \$612,000. Marilyn Ross seconded the motion. All voted aye and the motion carried. Jim Hart moved to approve Task Order #9 – Additional Design and Administration for Ennis Airport Improvement Project #3-30-0090-010-2008 from Robert Peccia and Associates. Marilyn Ross seconded the motion. All voted aye and the motion carried.

**Temporary/Seasonal Position Harrison Road Crew:** Marilyn Ross notified the Board that she intends to hire Paul Shaw for the seasonal mowing position in the Harrison area and that she is also considering an additional seasonal person for the Twin Bridges area.

With no further business the meeting was adjourned at 5:00 p.m.

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David Schulz, Chairman  
Board of Madison County Commissioners

Date Approved: July 29, 2008

Minutes prepared by:

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Laurie Buyan, Administrative Assistant

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Peggy Kaatz, Clerk and Recorder, Madison County